

MUHAMMAD AHMED



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Sharjah.



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My Communication skills are strong I am able to understand multiple task I am always energetic and eager to learn new skills. Hardworking, honest, imaginative, innovative, motivated, organized and reliable. Good listener builds up in team work. Time management skills quick decision maker.



Experiences.

UAE Driving License holder

Day To Day International Hypermarket

Currently working as Driver and Supervisor at DAY TO DAY
Sharjah, United Arab Emirates 4 Years' Experience.

Salesman in DAY TO DAY Sharjah, United Arab Emirates 2 Years' Experience.

- Setting Sales Targets
- Monitoring Sales Performance
- Training and Development
- Recruitment
- Performance Evaluation
- Sales Strategy Development
- Sales Forecasting
- Motivation and Team Building
- Customer Relationship Management (CRM)
- Budgeting and Resource Allocation
- Reporting
- Market Research
- Compliance
- Continuous Improvement

Roles and Responsibilities.

- Procured needed items for the company.
- Bargained with suppliers for good prices.
- Looked for the best products at good prices from different companies.
- Made sure things arrived on time by working with different teams.
- Managed inventory to have enough but not too much.
- Kept paperwork in order for buying stuff.
- Checked supplier performance and fixed any problems.
- Checked incoming shipments to make sure they were right.
- Organized storage areas to keep things tidy.
- Counted stuff regularly to make sure it matched records.
- Worked with suppliers and teams to fix problems with new stuff.



McDonald's.

As a crew trainer work in all stations and cashier with customer relation representative. 2 Year Experience



- Training New Employees
- Demonstrating Procedures
- Providing Ongoing Support
- Monitoring Performance
- Ensuring Compliance
- Assisting with Shift Management
- Maintaining Training Materials
- Promoting Teamwork
- Addressing Issues
- Leading by Example
- Cross-Training
- Assisting with Performance Reviews
- Promoting Customer Satisfaction
- Adapting to Changes
- Promoting a Positive Culture

Other Info:

Skills

- Self-Motivated.
- Customer Convenience.
- Emotionally Intelligent.
- Leadership.
- Personality Development.

Technical Skills

- MS-word.
- MS-Excel.
- Marketing.
- E-Commerce.
- Team Work.

Languages

- ENGLISH.
- ARABIC.
- HINDHI.
- URDU.

Achievement

- Coach buddy certificate.
- Best Employee Certificate.
- Line CREW Trained.
- Social service certificate.

Interest

- Talking to new persons.
- Learn new languages.
- Work in professional environment.



Educational Qualification:

Intermediate:

Superior College Sialkot Pakistan.



Matriculation:

Star light model high school Sialkot.

Personal Info:

- Date of Birth: 15-November-1999
- Passport No: ES1179181
- Father Name: khalid Mehmood
- Marital Status: Single.
- Nationality: Pakistani
- Religion: Islam.

Declaration:

I hereby declare that the above particulars of facts and information stated are correct to the best of my belief and knowledge. All the facts in this resume are correct and truthful.

(Muhammad AHMED)

Learning In Life Management.

- Emotional Intelligence.
- Entrepreneurial Mindset in Action.
- Leadership.
- Design Thinking.
- Art of Communication.
- Time and Stress Management.
- Developing Socially.
- Dynamics of Semester System.
- Brand Yourself.
- Digital literacy.

INTEREST

- Travelling.
- Photography.
- Community Service.
- Outdoor Activities.